

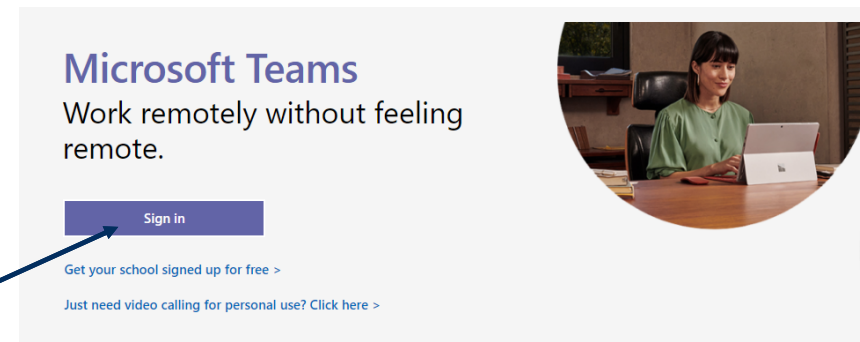
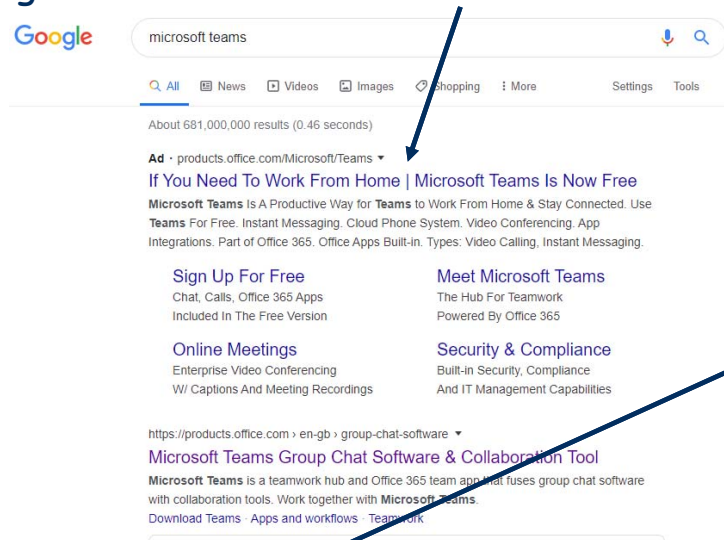
# MS Teams Getting Started - Student Guide.



## For Students

You must use **Google Chrome** as Internet Explorer doesn't work

Type into Google **'Microsoft Teams'**



**The hub for teamwork in Office 365**

Invite everyone you work with to chat, meet, call, and collaborate all in one place, no matter where you are.

Students need to click on **'Sign in'** with their Email address

Students can access Teams on laptops at home using their email and password - or using the phones and downloading the App

Learning and Living in Harmony

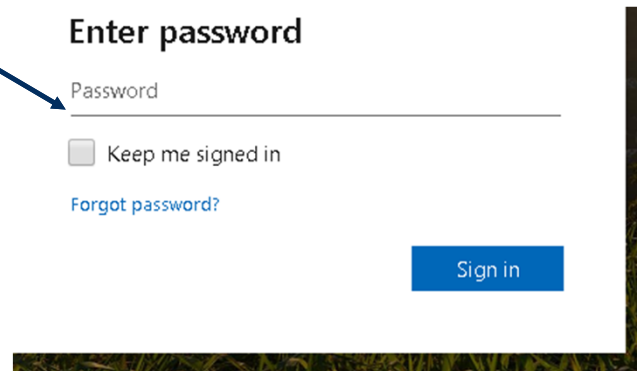
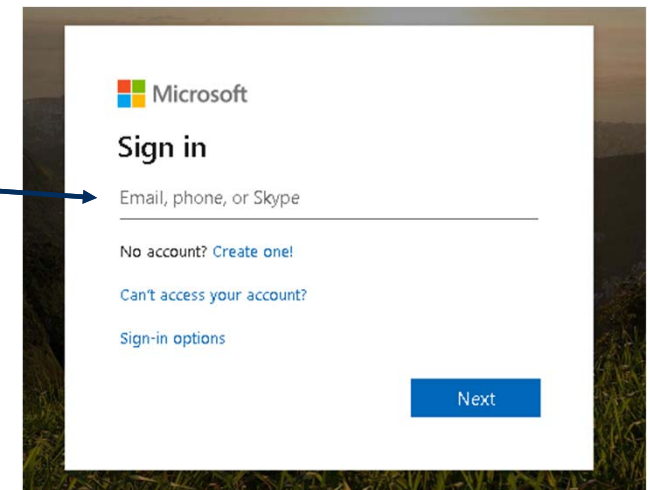
# Logging on

## For Students

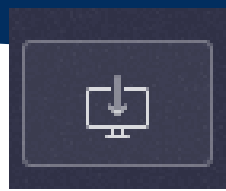
1. Once you have clicked on this then the following organisational page will appear. You first need to put in your school email address which is:

[Firstname.lastname@oasishadley.org](mailto:Firstname.lastname@oasishadley.org)

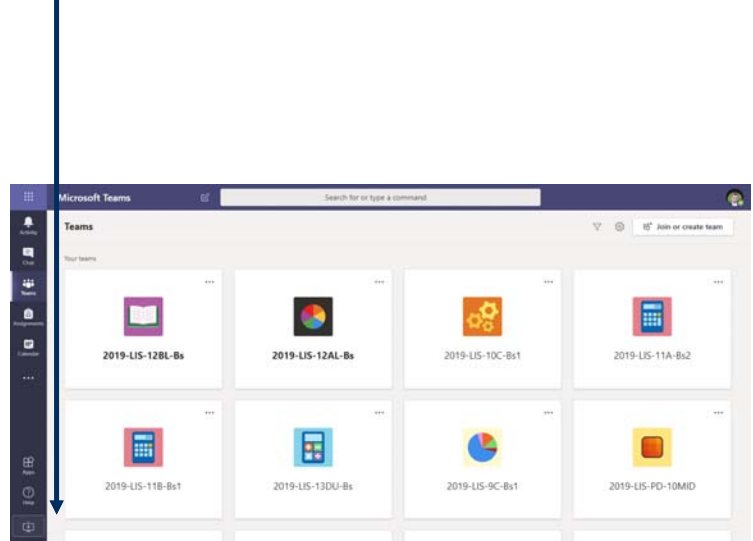
2. Next you will be asked to enter your password. This is your school password that you log into the school PC's with then click '**Sign in**'

A screenshot of a password entry form. It has a title 'Enter password' and a text input field labeled 'Password'. Below the field is a checkbox labeled 'Keep me signed in' and a link 'Forgot password?'. A blue 'Sign in' button is at the bottom right. An arrow from the text above points to the 'Sign in' button.A screenshot of the Microsoft sign-in page. It features the Microsoft logo and the text 'Sign in'. There is a text input field for 'Email, phone, or Skype'. Below the field are links for 'No account? Create one!', 'Can't access your account?', and 'Sign-in options'. A blue 'Next' button is at the bottom right. An arrow from the email address above points to the input field.

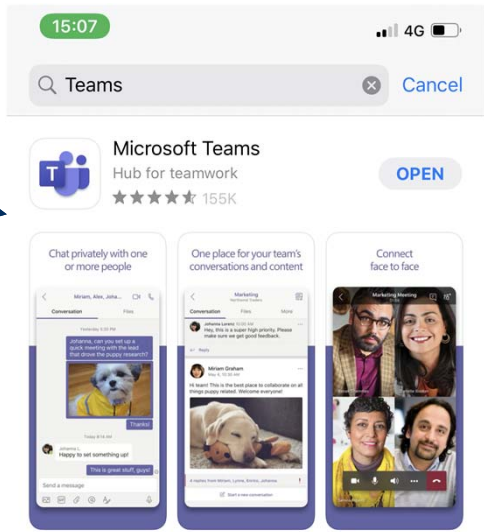
# Download the app



This is what the Teams Dashboard looks like. Firstly its recommended that you download the Teams app, which will install on your home PC. Just click on the icon below and follow the instructions



IOS Download



# The Teams Dashboard

1. You should then see a screen once you have logged in that looks something like this with all your different classes on. To help you get navigated on Teams, just click on a class to see it or join a lesson.

2. Once you click on a class it will bring up a page where you can **message** your class and your teacher can teach remote lessons.

